## PROJECT PROPOSAL DEVELOPMENT + PRIORITIZATION

The purpose of this process is to collect + organize information about a project from the community, the committees and other sources for presentation, discussion, and as a background for project consideration.

## STEP 1: Define problem <br> STEP 2: Involve impacted community in problem-solving process <br> STEP 3: Draft multiple ideas for solving problem <br> STEP 4: Determine if a Task Force is needed to develop proposal

STEP 5: Develop Committee proposal that addresses: $\quad$ Y N N/A COMMENTS
Specific area in need of improvement
Best practices as it relates to this topic
How long-term success of this project will be measured
How full resolution of the issue is to be achieved
Estimated cost for all options presented
Costing considers labor
Any long-term savings and payback period
Ongoing maintenance and operational costs
Time-frame of this project from start to finish
Options to phase or scale
Any short- and long-term long term liability issues
Sought full community feedback
STEP 6: Assess how the proposal impacts the following:
Safety of persons on common grounds in La Luz
Quality of life for residents in La Luz
Property values (immediately and in the future)
The original design principles/aesthetics of La Luz Infrastructure (including maintenance) at La Luz Crime in La Luz

Long term health and welfare of residents at La Luz
Preservation of the original vision of La Luz
Conservation of open space/protection of views at La Luz Long-term sustainability of resources

STEP 7: Submit to Board for consideration
STEP 8: Endorsement by affected community
STEP 9: Endorsement by appropriate Committee
STEP 10: Prioritization Hierarchy (listed in order of priority) check all that apply:1. Immediate Safety
2. Infrastructure3. Landscape
4. Additional Amenities

STEP 11: Have funds already been allocated?
STEP 12: Do you need a community vote?

Board Meeting Date: $\qquad$
Board Decision: $\qquad$
Votes Recorded: $\qquad$
$\square$


## Definitions

The working categories defined below were developed through an iterative process by the Project Priority Advisory Committee and interested community members. This development work was conducted between May 8 and October 29, 2021 that included two meetings of the PPAC, one community survey and three larger PPAC meetings inclusive of interested community members. It is the BOD's choice of whether or not to adopt these working categories and to implement any prioritization process that is developed.

- General Safety (inclusive of personal safety of persons on common grounds)
- Quality of Life (inclusive of being in community, amenities, surrounding area)
- Property Values (inclusive of aesthetics, infrastructure, crime)
- Health + Welfare (inclusive of considerations for long term health and welfare of all residents)
- Stewardship (inclusive of preservation, conservation, long-term sustainability of resources)
additional comments:

